P.O. BOX 1157 RICHMOND, VIRGINIA 23218 TELEPHONE: (804) 371-9741 TDD/VOICE: (804) 371-9206 http://www.scc.virginia.gov

STATE CORPORATION COMMISSION BUREAU OF INSURANCE

April 2, 2007

To: All Business Entity Consultants and Viatical Settlement Brokers licensed to transact the business of insurance in the Commonwealth of Virginia

We have enclosed the renewal application. The application and fee for renewal MUST be received by this office prior to June 1, 2007. If the Bureau does not receive the renewal application, the license will lapse on June 30, 2007. **No matter when during the year that the license was issued, it expires on June 30 unless renewed.**

If you wish to renew two license types, you may use one form. The renewal fee is \$50.00 per license type. Personal checks ARE NOT accepted.

The business entity MUST be registered with the Clerk of the Commission in order to renew the existing license. You may contact the Clerk's Office at 804-371-9733 or visit its website, http://www.scc.virginia.gov/division/clk/index.htm.

Nonresident licensees are not required to submit a certification letter. Nonresidents will be verified via an electronic verification process through the NAIC's Producer Data Base (PDB) prior to the renewal of the license.

Please direct any questions to the number listed below.

Sincerely,

Shauna E. Clements Principal Office Technician Agent Licensing Section 804-692-0497

Shawra E. Clemon &

Attachments: Form PIN3702